

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

OF THE

WIDEFIELD WATER AND SANITATION DISTRICT

Held: Tuesday, November 15, 2022, at 12:00 p.m. at 8495
Fontaine Blvd., Colorado Springs, Colorado 80925.

Attendance

Directors in Attendance Were:

Mark Watson, President
Frank Watson, Secretary/Treasurer
Mark Dunsmoor, Vice President
Dan Ittner, Assistant Secretary
Jim Mesite, Jr., Director

Directors Absent (excused):

None.

Also in Attendance:

Lucas Hale, District Manager
Rob Bannister, District Engineer
Joe Norris, Cockrel Ela Glesne Greher & Ruhland, General Counsel
Member of the Public: Jean Smith and Ryan Watson

Call to Order

President Watson noted that a quorum of the Board was present and that the Directors had confirmed their continuing qualification to serve, and therefore called the regular meeting of the Board of Directors of the Widefield Water and Sanitation District to order at 12:01 p.m.

Notice

Notice of the meeting was properly posted as required by law. The notice also included the agenda items. Certification of such posting is attached hereto.

Disclosure Matters

President Watson reported that conflict of interest statements had been received from all directors and previously filed with the Secretary of State at least 72 hours in advance of the meeting. Copies of the statements are on file with and available from the Colorado Secretary of State.

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Approval of Minutes

The Board reviewed the Minutes of the October 18, 2022 regular meeting. Upon motion duly made, seconded and unanimously carried, the Minutes of such meeting were approved.

Financial Matters

- Monthly Financials:

Mr. Hale reported that there was a decrease in cash for the month due to various accounts payable made. Water payments increased due to the variable FVA costs. Professional fees decreased due to ongoing water cases expenses in August that did not occur September. Maintenance and repairs decreased due to multiple repairs completed in August. The Next Generation software license fee has been paid. Lab Services decreased with a decrease in sampling expenses in September. Meter replacement expenses decreased with fewer new meter installations occurring. For the month, 7 water and sewer taps, and 6 water resource acquisition fees were collected.

Question from Director Jim Mesite, Jr: How far behind are we on tap fees to the budget?

Mr. Hale: Reported that they are roughly 70% behind on 550 taps budgeted.

Following discussion and upon motion duly made and seconded, and unanimously carried, the Board approved the monthly financials.

-Budget/Rate Increase

Mr. Hale presented to the Board the 2023 draft budget and rate increases previously described in detail at the October meeting. There were no significant changes from the draft presented in October. A copy of the budget and rate presentation to the Board is attached hereto. The complete proposed budget and proposed rate increases are on file with the District.

-Public Hearing

Question from Director Jean Smith: What was the projection for tap fees in the budget?

Mr. Hale: The District is projecting 100 water and sewer taps total for 2023 which is the lowest amount budgeted in many years. The slowdown in development is real though and should be reflected in the budget.

Question from Director Jean Smith: Regarding capital improvements, if a project is underbudget, what happens to that amount?

Mr. Hale: Any unused amount goes into the capital improvements budget for other projects, subject to appropriation by the Board in future years. It will still be used for capital projects in any event.

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Following discussion and upon motion duly made and seconded, and unanimously carried, the Board approved the Resolution to adopt the 2023 Budget.

District Manager's Report

Mr. Hale reported on 2 service line breaks and 1 main break that were repaired. The wastewater team achieved the cleaning and jetting goal for the month. The large main on Marksheffel was inspected by camera. Fat Oils and Grease (FOG) program and information campaign is being developed and will be coming soon.

- ELDT Program

Mr. Hale reported increased federal and state requirements for commercial drivers' licensure. Particularly, the cost of the training is very high for entry-level employees. The District would like to provide the opportunity for its employees to have this training, while still retaining the value of its investment. The District is proposing a program where the District pays for ELDT training and if the employees leaves the District within the first year, they will pay the District back for a pro-rated amount of the training. Following discussion and upon motion duly made and seconded, and unanimously carried, the Board approved the ELDT program as presented.

- Drug and Alcohol Policy

Mr. Hale reported on changes the drug test policy in relation to the reporting requirements for workers compensation. Workers compensation claims can be submitted within 10-days whereas the District's policy will require testing immediately after any incident. If testing is not completed right away, the District can then use hair follicle or other forms of drug and alcohol testing due to the length of time elapsed after an accident.

Question from Director Jim Mesite, Jr: Is the Hair follicle testing most expensive?

Mr. Hale: Yes, but they are planning not to use this in all cases and they are looking into other vendors to get testing done more locally.

Following discussion and upon motion duly made and seconded, and unanimously carried, the Board approved the Resolution Approving and revised Drug and Alcohol Policy as presented.

Engineer's Report

Mr. Bannister reported on the doors and windows are on-site for the Trails at Aspen Ridge booster pump station with transformer installation and power soon to follow. Piping will be finished soon. The Booster 2 pump station has taken extra time for cold-weather curing of concrete blocks but progress continues. The UW2E project is moving north on Metropolitan at a pace of about 1 block at a time. The engineers are currently reviewing bids for the generator procurement and with one bid currently received.

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Question from Director Mark Dunsmoor: Is there any recent development activity?

Mr. Hale: The Trails are moving forward with Desert View Homes purchasing some lots. Lorson pulling back, but other group are still doing some work. It has slowed significantly, but there is still work going on.

Question from Director Jim Mesite, Jr: Regarding the proposed annex for Colorado Springs that has been in the news, have they approached the District for service?

Mr. Hale: No not officially. Mr. Hale has heard of objections to the proposed annexation that could kill the project. The owner has approached to possibly discuss service by Widefield but they have not yet met.

Attorney's Report

Mr. Norris reported his work with Mr. Hale and the District on the documents approved by the Board today and on other ongoing matters. No official matters for Board action at this time.

Public Comment

Jean Smith: Thank you to Lucas for standing up to the development pressure and ensuring current customers are not impacted.

Other Business

None.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 1:19 p.m.



Secretary